

VENDOR REGISTRATION INFORMATION
Holiday Boutique & Lefse Sale
Saturday, November 6, 2021 • 9:00 a.m. – 3:00 p.m.
Grace Lutheran Church of Apple Valley



Dear Vendor,

The Holiday Boutique & Lefse Sale has always been a great event. We are cautiously optimistic for the 2021 sale and will give every consideration to safety for all during this year's event. As we begin our planning for this year's Holiday Boutique & Lefse Sale and are hoping for another fabulous event this fall, we will be vigilant with MDH guidelines, and will post new information on the website as it becomes available. We encourage you to visit the website for the event at www.gracecraftfair.org – and be sure to check out the FAQ page for more answers to common questions.

1. Electrical outlets are limited. We will try to accommodate if possible. They are only available at certain wall locations and will be offered first-come first-served as we receive registrations indicating a need for electricity.
2. If we are able to serve food as in years past, the menu will be posted on our website when it becomes available.
3. All crafters/vendors must sign a Hold Harmless Agreement before setting up.
4. Applications and fees received after all spaces are filled will be returned.
5. The table rental fee is \$10 per table.
6. **FORMS:** There are separate registration forms for vendors selling handmade items and vendors who sell products (e.g. Mary Kay, Tastefully Simple, etc.). Please choose the registration form that fits the majority of your items.
7. Registration fees for handmade item vendors are: \$30 first space; \$40 for 1 additional space. Registration fees for non-handmade item vendors are: \$40 for the first space; \$40 for 1 additional space. (All spaces are approximately 6'-8' wide and include 2 chairs.) **PLEASE NOTE: There is a maximum of 2 spaces per vendor.**
8. Set up times will be Friday from 5:00 - 7:00p.m. and Saturday from 7:00 - 8:30a.m.
9. There is a space on the registration form for requests to have your booth be located near a specific vendor and we will do our best to accommodate requests if possible.
10. Displays must be set up by 8:30 a.m. on the day of the event and must remain up until 3:00 p.m. **No early take down is allowed** and vendors who do not remain open until the end of the event may not be asked to return in the future.
11. The Craft Fair Committee may choose to limit the percentage of vendors selling non-handmade products and/or services (e.g. Mary Kay, Origami Owl, etc.).
12. We are not able to honor requests for placement in the exact same booth space from year-to-year. Many things impact our layout decisions, but we will again be providing a lay-out map for customers so that they can be sure to find their favorite vendors.

If you have additional questions please direct them to Laurie Wolt at gracecraftfair19@gmail.com. Thank you for taking part in the Holiday Boutique & Lefse Sale – we look forward to seeing you and your new products for 2021!

Grace Craft Fair Committee

***** Please retain this sheet and a copy of your registration form for your records. *****

VENDOR REGISTRATION FORM – HANDMADE ITEMS

Holiday Boutique & Lefse Sale

Saturday, November 6, 2021 • 9:00 a.m. – 3:00 p.m.



Contact Name: _____ Company Name: _____

Address: _____

City, State & ZIP: _____

Email: _____ Phone: _____ Website: _____

1. Indicate the categories that best suit your items:

Handmade Jewelry ☐ Holiday Décor/Ornaments ☐ Pet Items ☐ Home Prepared Food ☐

Wood Crafts ☐ Candles ☐ Paintings/Paper Crafts ☐ Home Décor ☐

Hand Knit/Sewn ☐ Self-Authored Books ☐ Other ☐ _____

2. Description of crafts sold (this information may be used in event advertising materials)

3. Are you a member of Grace Lutheran Church? Yes ☐ No ☐

4. Do you require electricity? Yes ☐ No ☐

5. If you would like to have your booth located near another vendor, please list their name:

6. Please indicate when you will be setting up:

Friday (5:00 p.m. - 7:00 p.m.) ☐ Saturday (7:00 a.m. - 8:30 a.m.) ☐

*****Please note: There is a maximum of 2 spaces allowed per vendor*****

Item	Qty	Price
Booth Space	1	\$30
Additional Booth Space (\$40)		
Table Rental (\$10 each)		
Total		

Mail your completed form and payment (with "Craft Fair" in check memo line) to:
Grace Lutheran Church • 7800 West County Road 42 • Apple Valley, MN 55124 • Attn: Craft Fair



Grace Lutheran Church
7800 West County Road 42
Apple Valley, MN 55124

CHURCH USAGE AND HOLD HARMLESS AGREEMENT

I/We the undersigned authorized representatives(s) of _____ (Name of Organization) of the city of _____, state of _____ shall be using the building and grounds of Grace Lutheran Church from **November 5 to November 7, 2021**, for the purpose of displaying and selling crafts in the course of the Grace Lutheran Church Lefse Sale & Holiday Boutique, herein referred to as "the activity".

I/We understand and agree that neither Grace Lutheran Church, nor its trustees, representatives, employees, or agents may be held liable in any way for an occurrence in connection with the activity, including set-up and removal of display, which may result in injury, harm, theft, or other damages to the undersigned or members of our organization and guests, invited or not.

As part of the consideration for being allowed to use your facility, building and grounds as well as all appliances and fixtures in the activity, I/we hereby assume all risk in connection with participation in the activity. I/We further release Grace Lutheran Church, its trustees, employees, agents, or representatives for any damages which may occur while participating in the activity. I/We further agree to save and hold harmless Grace Lutheran Church, its trustees, employees, agents, or representatives from any claim by the undersigned member of the Organization, their estates heirs, or assigns arising out of or participation in any form or fashion in the activity. I/We also authorize Grace Lutheran Church, its employees or agents to render or obtain such emergency medical care or treatment as may be necessary should any injury, harm, or accident occur while participating in the activity.

I/We further state that I/we are authorized to sign this agreement; that I/we understand the terms herein are contractual and not mere recital; and that I/we have signed this document of my/our own free act and volition. I/We further state and acknowledge that I/we have fully informed ourselves of the content of this affirmation and release by reading it before I/we signed it.

I/We have executed this affirmation and release on the _____ day of _____, 20_____.

Signature: _____

Signature: _____